

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
REASSIGNMENT/DEMOTION/VACANCY NOTIFICATION
Dependent upon Funding

TO: ALL Applicants

POSTING DATE: May 31, 2023

REASSIGN/DEMOTE

CLOSING DATE: June 5, 2023

ALL APPLICANTS

CLOSING DATE: June 8, 2023 @ 12:00 noon

CLASSIFICATION: Probation Parole Officer 2

Position Open: 1.0 FTE

Location	Shift	Status
Mason City Area Office	This is a variable schedule position. The hours are generally 8:00 am - 4:30 pm M-F with variation to accommodate caseload requirements.	Full-Time

SALARY: FY23 CBC Pay Plan, Grade 27

Hourly: \$24.52- \$37.17

GENERAL DUTIES:

Supports inclusion and diversity in all dealings with clients, employees and community members. Under general supervision, has sufficient understanding and experience to operate in a broad range of moderate to difficult professional casework involving predominately moderate-high risk clients on pretrial, presentence, probation, parole or residential. Develops quality-working relationships. In addition, is a change agent when working with clients. Performs related work as required. Facilitates educational and cognitive behavioral groups.

QUALIFICATIONS:

Graduation from a four-year accredited college or university; or graduation from an accredited two-year or a minimum of 60 credit hours at an accredited college or university and two years human services/criminal justice experience; or an equivalent combination of related education and/or human service/criminal justice experience to equal four years.

Preferred: Degree in Criminology, Social Work, Human Services, Behavioral Sciences, Sociology, or Psychology and/or correctional experience. **Broad knowledge and understanding of correctional research, principles of effective correctional interventions, and the adult criminal justice system.**

NECESSARY SPECIAL REQUIREMENTS:

Barring reasonable accommodation under the American with Disabilities Act, designated positions in this job class require applicants to possess, obtain and maintain a valid driver's license, ability to be insured and maintain insurability under the district's auto insurance coverage. Satisfactory completion of a background investigation and criminal history check. Successful completion of psychological testing and examination as required. Successful completion of a urinalysis test for illegal substances. Designated positions in this job class require applicants to possess IRR/IVVI and DRAOR user certification or have the ability to obtain and maintain said certification within first year of employment.

NO RESUMES WILL BE ACCEPTED

DEADLINE: 12:00 noon on closing date above.

Application materials for Employment: <http://www.2nddcs.com/Employment.html>

SUBMIT completed Department Application and unofficial transcript: pattee.yetmar@iowa.gov